

**Minutes of a Meeting of Naphill Village Hall & Playing Fields Council  
held virtually using Zoom on Monday 7<sup>th</sup> June 2021 at 7.30pm**

**Present:** Clive Lawrence, Chairman  
Paul Riglar, Treasurer  
Judy Whitehouse, Secretary  
Tanya Stevens, Lettings Secretary

**Members:** Jo Keattch, Andrew Wasilewski, Norma Clarke, Cathryn Carter, Gloria Leflaive, Chris Keats, Sarah Bacon, Darren Lomas, Dani Bowman

Item	Action
<p><b>1. Apologies for Absence</b></p> <p>Judy Redrup, Dave Evans, Peter Williams, Dennis Lynch, June Lynch, Linda Clark.</p> <p>The Chairman welcomed Darren Lomas as the new Men's Club Representative.</p>	
<p><b>2. Declarations of Interest</b></p> <p>There were no declarations of interest.</p>	
<p><b>3. Minutes of Previous Meeting on 26<sup>th</sup> April (May meeting via Zoom)</b></p> <p>The minutes of the previous meeting held on Monday 26th April 2021 as circulated with the agenda were approved. They will be signed by the Chairman when circumstances permit but are approved to be published on the web site.</p>	
<p><b>4. Report of Actions Taken Under Delegated Powers</b></p> <p>Clive instructed [REDACTED] (redacted for web site) to carry out the electrical inspection work required by our insurers.</p>	
<p><b>5. Matters Arising</b></p> <p>There were no matters arising.</p>	
<p><b>6. Latest Village Hall and Play Area Status Update</b></p> <p>Linda has completed a new Covid-19 risk assessment and it has been sent to hirers and published on the web site.</p> <p>Some hirers are starting to return to the hall with just 6 people in classes according to current regulations.</p> <p>Town and Country were called out to the CCTV system when there were reports of an issue with accidental damage to a vehicle in the car park and they suggested the possibility of having an extra camera with higher resolution for additional identification. It was agreed that Norma would get further information to include night working and examples of the resolution.</p> <p><b>Leases</b></p> <p>Paul will collate everyone's suggestions for the outline lease agreement. It was confirmed that leases are required for four organisations: Tennis Club, Scouts and Guides, Bon Ami and Men's Club.</p>	

<p><b>7. Health and Safety</b></p> <p>Norma, Dennis, June and Linda will be inspecting the Crick shortly.</p> <p>Clive has added a safety chain to the main gate to prevent it swinging open.</p>	
<p><b>8. Treasurer's Report</b></p> <p>The Treasurer had circulated a report in advance of the meeting. There were no questions.</p> <p>It was proposed by Paul Riglar and seconded by Gloria Leflaive that we should renew the current insurance policy. Voting took place. <b>CARRIED UNANIMOUSLY</b></p>	<p><b>Paul R</b></p>
<p><b>9. Fundraising Activities</b></p> <p><b>Napfest</b></p> <p>The plan is now to hold the Festival 10/11<sup>th</sup> September as it was not possible to get enough helpers over the August bank holiday weekend.</p> <p>Subsequently confirmed by email from Linda that this will go ahead on 11<sup>th</sup> September with the fete starting at 1200hrs and music on the same day starting at 1800hrs.</p> <p>Classics on the Crick will still take place on Sunday 29<sup>th</sup> August.</p> <p>Both events will be subject to the latest government regulations.</p> <p>Clive is ordering some card machines that will enable us to take card payments. 5 devices for a total of £378. FONC have made a donation to the Village Hall funds and it was agreed that this will be used for the card machines.</p> <p><b>Fireworks</b></p> <p>The final decision on the firework display is planned to take place in November but it is now looking likely that it will be able to go ahead.</p> <p><b>Christmas Fayre</b></p> <p>Friday 3<sup>rd</sup> December using the same plan as last year.</p>	
<p><b>10. Lettings Secretary's Report</b></p> <p>Nothing further to report – hirers are gradually returning to the hall.</p>	
<p><b>11. Maintenance Work</b></p> <p>Norma has tried to get quotes for the replacement side door but has so far not been successful.</p> <p>Some minor refurbishment is being carried out. The Scout Hut door needs a handle to assist with opening and to take pressure off the key and lock.</p>	
<p><b>12. Any Other Business</b></p> <p>The issue of abandoned furniture outside the village hall is being tackled.</p> <p>There has been an issue with the Men's Club floor and they now have some carpet</p>	

<p>tiles available – let Andrew know if interested.</p> <p>It was noted that Dandara are interested in funding community projects in the future. It was agreed but with one Trustee objection that Clive will make further enquiries.</p> <p>Judy confirmed that the Annual Return has been submitted to The Charity Commission.</p> <p>Some neighbours have complained that youths are using the goal at the end of The Crick and using foul language which is offending the neighbours, especially those with children. Chris will investigate to see what can be done removing the goal posts.</p> <p>There has also been an issue with footballs kicked onto the Tennis Courts and then nets damaged when they are retrieved. Chris is working on a resolution with the Tennis Club.</p>	
<p><b>13. Date of Next Meetings</b></p> <p>Monday 5<sup>th</sup> July 2021</p>	

The meeting closed at 20:55

Approved