



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01.01.2023 Period start date To 31.12.2023 Period end date

Charity name: Naphill Village Hall & Playing Fields

Charity registration number: 300309

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ul style="list-style-type: none"><li>• The object of the charity is, in the interests of social welfare, to improve the conditions of life of the inhabitants of the area of benefit without distinction of political, religious or other opinions by the provision and maintenance of:</li><li>• A village hall for use by the inhabitants, including use for meetings, lectures and classes, and other forms of recreation and leisure time occupation.</li><li>• A recreation ground for use by the inhabitants.</li></ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>In the past year the trustees have instigated several improvements to the hall and the playing fields. Updating the heating system was a major expenditure and while the new boilers worked well, the 1930's plumbing was not capable of delivering the required heat to all parts of the hall. This resulted in the need to re-pipe all the radiators and fit modern valves in the system to control the heat flow so that the system worked correctly. Other major expenditure was £5000 hall insurance, £4600 two fell two trees and clear the land behind the tennis courts £4145 to fit new metal front doors which should last 20 years. £3432 repairs to the swings in the playground. £3000 for a solicitor to draw up a lease for Bon Ami. £2000 to bring the football pitch back to good order. The Artex on the kitchen ceiling was removed and plaster and a working party of trustees painted the ceiling. The trustees have spent a considerable amount of money to keep the hall and playing fields in good order. Hall bookings while steadily improving are still below covid levels. At the request of the trustees Hughenden Parish Council have supplied additional dog bins on the crick which they will empty.</p> <p>Fundraising this last year has been exceptional with just over £44000 raised. We have also received a large bequest from Mr. Sweet who lived in the village. The trustees will use this money on continuing improvements to the facilities.</p>

		<p>The committee are losing their longest serving member Norma Clarke, as she moves away to Sussex. Norma has been responsible for maintenance of the hall and grounds for many years and will be missed. We will seek to find a willing replacement within our community. I would like to express my thanks to the committee for all the support they have given me during the year and to the fundraising events committee members that have organised these events. Without their success the village hall would not be the asset that it is for the village.</p> <p>Clive Lawrence - Naphill Village Hall Chairman.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The Trustees that form the Management Council are constituted to run the facilities for the benefit of the inhabitants of Naphill and Walters Ash in the Parish of Hughenden, Buckinghamshire and its immediate vicinity.</p>

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> <li>• The running and maintenance of the hall for the benefit of the inhabitants of the area and the wider community for meetings, clubs, classes and other forms of recreation and leisure time occupation.</li> <li>• Maintenance of the crick and its vegetation for the recreation and enjoyment of the inhabitants of the area.</li> <li>• Maintenance of the playground and play areas for the enjoyment of the inhabitants of the area.</li> </ul>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity was able to meet all its financial obligations.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Following our experience through Covid, a robust reserves policy was introduced. We realised that if for any reason our funding dropped off, we would need a year to change the way we provide facilities to our local community. We therefore agreed to keep the previous year's normal expenditure as a reserve. (£39819) Additionally, we hold a reserve on behalf of the Tennis Club to be used solely for the improvement of the Tennis Club £51150
Amount of reserves held	Para 1.22	As at 31.12.2023 £39819
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	No funds in deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's principal sources of funds are to hold fundraising events and by letting the village hall.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Scheme
How is the charity constituted?	Para 1.25	Registered charity
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Part appointed; part elected

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Naphill Village Hall & Playing Fields
Other name the charity uses	
Registered charity number	300309
Charity's principal address	Naphill Village Hall, Main Road, Naphill HP14 4SX

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Clive Lawrence	Chairman		Elected Village Representative
2	Linda Clarke	VC& Fund Raising		Naphill Festival Committee
3	Paul Riglar	Treasurer & Finance		Naphill & Walters Ash School
4	Peter Williams	Secretary & Admin		Co-opted
5	Norma Clarke	Maintenance & Facilities		Hughenden Parish Church
6	Tanya Stevens	Commercial Manager		Co-opted
7	Cathryn Carter			Elected Village Representative
8	Andrew Wasilewski	Community & Clubs		Elected Village Representative
9	Bartha Pitman	Governance & Reg.		Elected Village Representative
10	Jenny Tench			Naphill Tennis Club
11	Chris Keates			Junior Football Club
12	Ruth Daly			Scouts & Guides
13	Darren Lomas			Men's Club
14	Gloria Leflaive			NAWARA
15	Joanne Keattch			Naphill Neighbours
16	Sarah Bacon			Elected Village Representative
17	David Evans			Co-opted
18	Danielle Bowman			RAF Community Development
19	Dennis Lynch			Bridge Club
20				
21				
22				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>C. Lawrence</i>	
Full name(s)	Clive Lawrence	
Position (eg Secretary, Chair, etc)	Chairman	
Date	3rd July 2024.	