



Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	01	2019	To	31	12	2019

Section A Reference and administration details

Charity name Naphill Village Hall & Playing Fields

Other names charity is known by

Registered charity number (if any) 300309

Charity's principal address Naphill Village Hall

Main Road

Naphill, Buckinghamshire

Postcode

HP14 4SX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Clive Lawrence	Chairman		Elected Village Representative
2	Sarah Bacon	Vice Chairman		Elected Village Representative
3	Paul Riglar	Treasurer		Naphill & Walters Ash School
4	Judy Whitehouse	Secretary		Co-opted
5	Tanya Stevens	Lettings Secretary		Co-opted
6	Cathryn Carter			Elected Village Representative
7	June Lynch			Elected Village Representative
8	Daisy Leek			Elected Village Representative
9	Andrew Wasilewski			Elected Village Representative
11	Dave Evans			Co-opted
12	Peter Williams		From 29 th April 2019	Hughenden Parish Council
13	Norma Clarke			Christians in the Community
14	Judy Redrup			Naphill Tennis Club
15	Bob Hathaway			Junior Football Club
16	Clive Rowland			Senior Football Club
17	Ruth Daly			Brownies & Guides
18	Andrew Bottomley			Men's Club
19	Gloria Leflaive			NAWARA
20	Peggy Ewart			Naphill Neighbours
21	Jenny Price			W.I.
22	Sonia Goby			Naphill Gazette
23	Danielle Bowman			RAF
24	Dennis Lynch			Bridge Club
25	Sheila Draper		To 4 th February 2019	FONC
26	Linda Clark			Naphill Festival Committee

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year		

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Scheme
How the charity is constituted (eg. trust, association, company)	Registered charity
Trustee selection methods (eg. appointed by, elected by)	Part appointed, part elected

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Our proposal to re-constitute with 8 Trustees only was due to be approved at the AGM planned for Monday 6th April 2020. Unfortunately this had to be cancelled due to the Covid-19 lockdown ruling by central government and we now plan to put the proposal forward at the 2020 AGM 29th March 2021.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the charity is, in the interests of social welfare, to improve the conditions of life of the inhabitants of the area of benefit without distinction of political, religious or other opinions by the provision and maintenance of:

- A village hall for use by the inhabitants, including use for:
 - Meetings, lectures and classes, and
 - Other forms of recreation and leisure time occupation; and
- A recreation ground for use by the inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The village hall continues to be widely used at all times and by all sectors of the community and there is a waiting list of people wishing to book regular slots.

We were very grateful to Hughenden Parish Council and Annington Homes who each provided a substantial grant to enable us to add a toddler unit and an activity trail to our children's playground. We were able to complete this work on the playground with some additional money raised by the community and from village hall funds.

The soffits and guttering were replaced during the year and one set of doors were replaced. We were also able to invest in a new audio system.

We have continued to put health and safety at the forefront of our discussions and have carried out recommended electrical safety work and a very thorough risk assessment of the facilities.

Our festival weekend in June was a great success and the events were well supported by the community. On 12th October we celebrated Heritage day alongside the Parish Council with a display of memorabilia

in the village hall. The fireworks display in November was spectacular as ever and was officially named the best display in Buckinghamshire. The Christmas Fayre in December was its usual high quality event that made a substantial contribution to our funds and our Christmas tree lights were one again the talk of the neighbourhood and the best for miles around.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Naphill Village Hall & Playing Fields Council is entirely managed by volunteers who give up many hours to ensure that our facilities are well maintained for community use.

In addition, many members of the community volunteer at our fundraising events which would not be possible otherwise.

Our grateful thanks to everyone who is involved.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Fundraising activity:

- Naphill Festival
- Firework display
- Christmas Fayre
- Christmas Tree lights
- Lettings

Strategic Maintenance:

- Children’s play area developed with new equipment
- Replacement audio system
- Soffits, guttering and doors replaced

Section E Financial review

Brief statement of the charity's policy on reserves

Our Financial Regulations state that we will always keep £15,000 in reserve

Details of any funds materially in deficit

No funds in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- Investment policy and objectives including any ethical investment policy adopted.

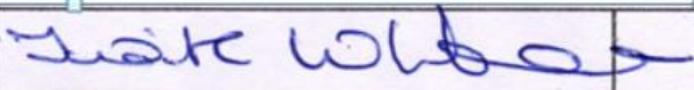
Section F Other optional information

Due to the Covid-19 pandemic it has not been possible to hold an AGM to approve the Trustee report and accounts for 2019. They have therefore been approved on behalf of the community by the Trustees at their meeting on 5th October 2020 following guidance obtained by The Charity Commission.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	Judith Whitehouse
Position (eg Secretary, Chair, etc)	Secretary
Date	3 rd October 2020